

PNC PayCard

Congratulations on selecting the PNC PayCard. We hope you find the card simple and convenient to use. You can use your PNC PayCard instead of cash everywhere Visa® debit cards are accepted. It may also be used to withdraw cash from any PNC or Visa/PLUS Network ATM.

Here's how to use your PNC PayCard:

- You will receive your card at your designated address via the U.S. mail.
- Activate your card by calling 1-866-453-5071 or visit **www.pncpaycard.com**. Enter your 16-digit card number and the last four digits of your Social Security number to activate your card.
- Upon activation, you will have the opportunity to select a Personal Identification Number (PIN). Please select a PIN that is known only to you.
- Log in at **www.pncpaycard.com** to check your balance, view your most recent statement, change your PIN or change your website password.
- Call 1-866-453-5071 to report a lost or stolen card, change your mailing address, check recent transactions or retrieve your balance. You may also use this number to speak to a customer service representative.
- Please notify our customer service department as soon as possible if you think there has been an error on your statement or receipt or if you lose your PNC PayCard.
- Contact your employer for any questions related to the amount of your pay.



PNC PayCard Employee Information Form



SECTION 1

Personal Information

First Name: _____ Last Name: _____
Client Company: _____ SSN: _____ - _____ - _____
Street Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Business Phone: _____
DOB: ____/____/____ Mother's Maiden Name: _____

SECTION 2

Authorization and Signature

I hereby authorize WorkSmart Systems to pay my wages via the PNC PayCard. WorkSmart Systems will deposit 100% of my wages to my PNC PayCard each pay period by transfer of electronic debits and credits to my PNC PayCard. I grant WorkSmart Systems the right to correct any erroneous overpayments by debiting my PNC PayCard. I understand my wages will be available on my regularly scheduled payday.

PNC PayCard holders will receive Terms & Conditions and a complete Fee Schedule with the card issue package.

Participation in this program is voluntary and may be ended at my discretion or at the Company's discretion.

Employee Signature

Date