

# Janik, LTD D/B/A Pet Supplies Plus - Facility # 315755

## TESTING NOTIFICATION FORM

10-12

Midwest Toxicology Services is the third party administrator for Janik, LTD D/B/A Pet Supplies Plus to manage all aspects of their drug testing program. All testing will be coordinated through them. Contacts at Midwest who can answer questions would include: Nicole Buckler, ext. 2203 or Tiffany Ellefson, ext. 2205. at 800-358-8450 or 317-262-2200.

### **Company Instructions:**

When sending an individual to a collection site for drug screening and breath alcohol testing, please do the following:

1. Complete this form and email it to [team1@midwesttox.com](mailto:team1@midwesttox.com), [nick@pspindy.com](mailto:nick@pspindy.com) & [theresa@pspindy.com](mailto:theresa@pspindy.com)
2. Give a copy of this form to the employee to take with them when testing or fax it to the site.

**Name & phone # of company contact who sent this person to the collection site:**

Name: Nick Milano Phone: (317)537-7759

Date you sent employee into collection site: \_\_\_\_\_

Name of Collection Site: \_\_\_\_\_

Employee (Donor) Name: \_\_\_\_\_

Last Six Digits of SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Program type: Non-DOT

Test Reason (ck one):  Pre-Employment  Random  Follow-up  
 Post-Accident  Return to Duty  Reasonable Suspicion

Type of Test (ck one):  Non-Regulated Drug Test Only  Non-Regulated Breath Alcohol Test Only  
 Non-Regulated Drug & Breath Alcohol Test

**Employee Instructions:** Take this form with you to the collection site noted above.

### **Collection Site Instructions:**

1. If you have ANY questions or issues regarding the collection, contact Midwest Toxicology immediately at the numbers below!
2. Collection supplies for Alere Toxicology Services (Formerly Kroll Laboratory Specialists) and chain of custodies with Dr. Moffatt as the MRO have previously been shipped to you or employee may walk in with collection kit. Split collections should be performed. **Urine specimens should be shipped by FEDEX to Alere Toxicology Services (Formerly Kroll Laboratory Specialists)** at: 1111 Newton Street, Gretna, LA 70053.
3. **Billing reminder:** Invoice Midwest Toxicology Services, 603 East Washington Street, Suite 200, Indianapolis, IN 46204 for this urine collection or breath test.
4. **MRO/Employer paperwork:** FAX to 317/262-2222, then mail to MRO address on form.

### **Questions or Problems:**

If you have any questions, please contact Midwest Toxicology Services at 800-358-8450 or 317-262-2200, Ext. 5025 Monday-Friday 7:30 a.m. - 5:00 p.m.

**AFTER HOURS:** Call Nicole Buckler 317-941-1222 or Tiffany Ellefson 317-501-1617