

PET SUPPLIES PLUS JOB DESCRIPTION

A Drug Free Workplace

JOB TITLE	Cashier / Stocker – Full-Time
LOCATION	
REPORTS TO	Store Manager on Duty

TYPE OF POSITION:	Hours: 30 + per week
<input checked="" type="checkbox"/> Full-time	<input checked="" type="checkbox"/> Hourly

GENERAL DESCRIPTION

Cashiers & Stockers are cross trained and can be assigned to work in either role at any time, and may be asked to transfer to any of the Indianapolis area Janik, Ltd. Pet Supplies Plus stores on a temporary or permanent basis.

Cashier:

Responsible for:

- Customer relations
- Operation of the cash register portion of the Point of Sale system
- Accountability for cash register transactions
- All other duties as assigned by Store Manager

Stocker:

- Customer relations
- All duties related to the flow of product from the vendor delivery vehicle to the proper location in the store
- Dog Wash sanitation
- All other duties as assigned by Store Manager

MINIMUM REQUIREMENTS

- Interacting with our neighbor's dogs, cats and other pets is part of our culture and the Pet Supplies Plus experience. All positions require a passion for people and their pets. The Store Team Member position can be physically demanding, requiring heavy lifting (40-65lbs) and standing for long periods of time. Candidates must be flexible in working evenings, weekends and holidays as part of the job requirement. All candidates must pass the drug, background and validated selection test, and be 16 years or older.
- Able to be trained to safely operate walk behind fork lift

APPROVED BY: Nick Milano	DATE: 03/01/2013	PAGE: 1
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